MULTI-BATCH — AR

DO I NEED THIS SOFTWARE?

You need this application if you want to:

- Have unlimited batches open at once
- Distribute invoice processing responsibilities between multiple employees
- Streamline information processing, easily switching from batch to batch

WHAT WILL THIS APPLICATION DO FOR ME?

When you have Multi-Batch for Accounts Receivable installed, you can enter invoices into one or more batches for one or more periods. This means you can switch from one batch to another without closing the first batch.

WHAT CAN I LOOK FORWARD TO WHEN USING THIS PROGRAM?

Convenience:

- You will enjoy the ease with which you can move from working in one batch to another
- You will have the ability to open as many batches as you need without having to close other batches first

Augmented Office Efficiency:

- You will expedite data entry by distributing invoice entry tasks among multiple employees who can work in their own batch or in the same batch simultaneously

- You will hold your employees and colleagues accountable and responsible for the accuracy of their own batches

Multiple Invoice Batches:

- You will gain the ability to create batches for each invoice type — such as, Recurring Charges and Sales — allowing for better data organization and quicker information retrieval
- You will appreciate multi-batch when emergency invoice batches are required to clear up a problem

- You will like that you can allow different departments, such as Recreation and Public Works, to create and maintain their own invoice batches

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