

# **Product Information**

# DO I NEED THIS SOFTWARE?



You need this application if you want to:

- Reduce paper, printing and postage costs
- Satisfy tech-savvy ratepayers and increase timely payment
- Save valuable time and reduce manual labour costs
- Show your dedication to addressing environmental concerns

### WHAT WILL THIS APPLICATION DO FOR ME?

This timely delivery method will increase prompt payments. Not only will you save costs of printing, invoice forms, envelopes and postage, but you will reduce the tedious, manual task of printing, stuffing, sealing and mailing invoices.

# WHAT CAN I LOOK FORWARD TO WHEN USING THIS PROGRAM?

#### **Helpful Options:**

- You will impress your ratepayers with personalized letterheads and your own municipality's logo
- You will attract additional interest to your eNotices using the optional watermark image
- You will blind copy eNotices to the municipality, if desired.

#### Valuable Features:

 You can include extra attachments, adding municipal information pieces and promotional material

- You will have full control over the timing of eNotice sends
- You will, optionally, print office copies of eNotices

# Configuration options ensure ISP compatibility:

 You will stage email delivery at appropriate intervals, which will enable you to stay within your service provider's send limits

# **Extended abilities:**

 You gain the ability to send out Custom Letters via email and can add extra attachments to those, as well

- You can be confident knowing your emailed notices are locked from tampering
- You will save yourself and your employees valuable time
- You will use less paper and harm fewer trees

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